

## ***Minutes: Metering Systems and Meter Reading Subcommittee Meeting***

**Thursday, April 13, 2000, 9:00 a.m.**  
Salt River Project - 1600 North Priest Dr. Tempe, Arizona 85281

	<b><i>Topic</i></b>	<b><i>Lead</i></b>	<b><i>Outcome</i></b>	<b><i>Att.</i></b>
1	Welcome, Intro, Sign-In	Darrel Pichoff	Darrel Pichoff welcomed members to the meeting. Participants introduced themselves. Committee members signed the attendance sheet.	1
2	Review Ground Rules	Darrel Pichoff	Participants reviewed the subcommittee's ground rules.	
3	Review Minutes from Subcommittee Meeting (3/30/2000)	Darrel Pichoff	Minutes from the March 30, 2000 subcommittee meeting were reviewed and approved and no changes were made.	
4	Discuss/Resolve Issue #s 64 and 65	Darrel Pichoff	<p>A handout was provided, which summarized actions by the subcommittee that met on March 31, 2000 to discuss Issue #s 64 and 65. Ken Grove provided a summary of the subcommittee's work. On Issue #64 there was consensus at the March 31<sup>st</sup> subcommittee that two decimal places (truncated) should be used for kW read reporting. Comments are due from MRSPs by April 17<sup>th</sup> and the two place decimal standard will be implemented May 1, 2000. Issue #64 is considered to be resolved.</p> <p>Issue # 65 was not resolved at the March 31<sup>st</sup> meeting. Two ESP proposals were put forward, as well as one from APS.</p> <p>Handouts containing the APS proposal as well as a new TEP proposal regarding Issue #65 were provided. It was decided that the ESPs and UDCs will each create one proposal and those two proposals will be discussed at the April 27, 2000 metering subcommittee meeting. Janie Mollen and Stacey Aguayo will send out the two proposals to the subcommittee members by April 24<sup>th</sup>.</p>	
5	Review UDC proposal for Arizona Best Practice for Bundled Service to Direct Access switches	Darrel Pichoff	An updated handout containing the UDC proposal for Arizona Best Practice for Bundled Customer (meter exchange required) to Direct Access was provided. The group discussed the purpose and structure of the document was discussed. The document was discussed and some changes were made. The group felt that it would be beneficial to reference the issue(s) on the Issues List which relate to each part of the document.	
6	Discuss implementation of the EMI, MDCR and MIRN forms	Darrel Pichoff	A revised UDC Business Rule Comparision was provided. A revised Ideal Data Elements document was provided. Drafts of the EMI, MIRN, and MDCR documents, in Excel format, were provided. These documents were discussed.	
7	Review Draft of Subcommittee Report	Darrel Pichoff	A draft of the Subcommittee Report was handed out. An e-mail containing Jim Wontor's comments on the draft report was handed out. The group discussed Jim Wontor's comments and the draft report and made some changes to the draft report.	

8	Review/Comment ESP Hybrid Proposal for Meter Exchange and Switch Dates	Darrel Pichoff	The group briefly discussed the ESP hybrid proposal and decided to wait until the April 27, 2000 subcommittee meeting to fully discuss the proposal	
9	Items for Next Meeting (agenda)	Darrel Pichoff	The agenda for the next meeting was created. See the agenda in Attachment 2.	2
10	Feedback of Meeting from Subcommittee	Darrel Pichoff	Participants gave feedback about the meeting.	
11	Adjourn	Darrel Pichoff	The meeting adjourned at 2:30 p.m.	

Attachment 1- Metering Systems and Meter Reading Subcommittee

**ARIZONA PROCESS STANDARDIZATION WORKING GROUP**  
**Metering Systems and Meter Reading Subcommittee**  
**April 13, 2000 Attendance List**

Subcommittee Meeting Attendees	Organization
Arrison, Jamie	Schlumberger
Aycock, Kimarie	Arizona Public Service
Brubaker, Wendy	Excelergy
Cobb, Anne	Trico Electric Cooperative
Gardiner, Caroline	Southwest Energy Solutions
Gillooly, Tim	Tucson Electric Power
Gray, Bob	Arizona Corporation Commission
Greenrock, June	Salt River Project
Grove, Ken	APS Energy Services
Hughes, Dennis	Navopache Electric Cooperative
Mangan, Ed	Energy Consulting and Design
Molina, Rick	Tucson Electric Power
Mollon, Janie	New West Energy
Pichoff, Darrell	K. R. Saline & Associates
Schenk, Jenine	Arizona Public Service
Slechta, Eugene	Salt River Project
Wontor, Jim	APS Energy Services

**Agenda:**  
**Metering Systems and Meter Reading Subcommittee Meeting**

**Thursday, April 13, 2000, 9:00 a.m. - 4:00 p.m. – 1600 North Priest Dr. Tempe, Arizona, Salt River Project Information Systems Building**

	<b>Topic</b>	<b>Lead</b>	<b>Anticipated Outcome</b>	<b>Att.</b>
1	Welcome, Introductions, Sign-In	Stacy Aguayo	Chair will deliver opening remarks. Committee members will sign the attendance sheet and introduce themselves .	
2	Review Ground Rules	Stacy Aguayo	Chair will review ground rules with the group.	
3	Review minutes from the prior meeting (April 13, 2000)	Stacy Aguayo	Subcommittee members will review the minutes from the previous meeting and make suggestions on any revisions that need to be made.	
4	Discuss Hybrid ESP Proposal for Meter Exchanges and Switch Dates	Stacy Aguayo	Subcommittee members will discuss the Hybrid ESP Proposal for Meter Exchanges and Switch Dates.	
5	Discuss Issue #65 proposals	Stacy Aguayo	Subcommittee members will discuss the UDC proposal and the ESP proposal for Issue #65.	
6	Discuss a decision to be made for a small subcommittee to work on VEE Rules	Stacy Aguayo	Subcommittee members will discuss the possibility of starting a subcommittee to work on VEE Rules.	
7	Update the subcommittee on ACC Staff comments on the draft report from the April 18, 2000 policy subcommittee meeting.	Stacy Aguayo	Subcommittee members will discuss the ACC Staff's comments on the draft report at the April 18, 2000 policy subcommittee meeting.	
8	Review issues list	Stacey Aguayo	Subcommittee members will review the issues list.	
9	Items for Next Meeting (Agenda)	Stacy Aguayo	The agenda for the next meeting will be developed.	
10	Feedback of meeting from Subcommittee	Stacy Aguayo	Subcommittee members will give their opinions on the meeting.	
11	Adjourn	Stacy Aguayo	The meeting will be adjourned.	